

Application for Smithsonian Institution Internships

(PLEASE TYPE OR PRINT CLEARLY) Current status of applicant (check one): <input type="checkbox"/> High School <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> Other (specify) _____		
1. Name (surname in capitals): _____		
2. Mailing Address (Where you may be reached during application period.) Street _____ City _____ State _____ Zip Code _____		
3. If temporary, add permanent address. Street _____ City _____ State _____ Zip Code _____		
4. Telephone Numbers: Current: (Where you may be reached during application review period.) _____ Permanent: _____ E-mail Address: _____		
5. Date of birth: _____	6. Place of birth: _____	7. Citizenship (specify type of visa if not U.S. citizen): _____
8. Social Security number: _____	9. Department or area of the institution in which you would like to intern: _____	
10. Dates which you propose for your internship at the Smithsonian: 1. _____ 2. _____ 3. _____		
11. Please indicate the name(s) of the Smithsonian staff with whom you wish to intern (if known): 1. _____ 2. _____ 3. _____		
12. Will you be available to work full time (40 hours per week) <input type="checkbox"/> or part time 20-30 hours per week? <input type="checkbox"/>		
13. Are you applying for an internship through any other Smithsonian office, department or museum? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please indicate with whom you are applying and date of application: _____		
14. Do you read and speak English fluently? <input type="checkbox"/> Yes <input type="checkbox"/> No		
15. If student, current academic status (year and major) and institution: Cumulative grade point average: _____ Grade point average in major field of study: _____		
16. Degree expected, institutions, and anticipated dates of conferral: _____		
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17. All degrees held, institutions, and dates conferred:

18. Institution(s) from which academic transcripts or other academic records are being sent:

19. Work experience (include brief description or attach a resume):

20. Please list special skills, such as language, office, computer, public speaking that you can bring to an internship.

21. Names and addresses of two persons to whom you will send copies of your application with the request that they send references directly to the Smithsonian. If you are applying as a professional, one reference should be from your present employer.

1.

2.

22. How did you learn about the Smithsonian Internship Programs?

23. Are you covered by health insurance? Yes No

Name of insurance company and policy number:

24. Essay. Prepare an essay (in English) and attach to this application form. The essay should discuss why you are seeking an internship, especially as related to your academic or professional development and goals. Indicate the types or areas of work in which you wish to participate and/or experience and explain why the Smithsonian staff and facilities are particularly well suited to your needs. The essay should be between 500 and 1,000 words in length.

25. Signature and date

